



West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Bidhannagar, Block-DJ, Sector-II, Kolkata-700 091

CIN: U40109WB2007SGC113473, website: www.wbsecl.in

Office Order No.: 2159

Dated: 27.06.2022.

Subject: Establishment of Information Security Division headed by CISO as per CEA (Cyber Security in Power Sector) Guidelines, 2021.

To comply with the Article 5 of the CEA (Cyber Security in Power Sector) Guidelines, 2021, Information Security Division (ISD) is hereby constituted with the following members headed by CISO, WBSEDCL for upholding the IT-OT security posture of WBSEDCL.

Functional Area	Name	Designation
CISO	Mrinal Kanti Das	Addl. CE & CISO, IT Cell, WBSEDCL
Program Lead (OT)	Debashis Pal	Addl. CE, Communication Cell, WBSEDCL
Program Lead (IT)	Suparna Sen	Addl. CE, IT Cell, WBSEDCL
System Administration	Biman Sen	SE & Alt. CISO, IT Cell, WBSEDCL
Program Coordinator and Policy & Internal Audit Manager	Ahmed Raza	DE (IT&C), IT Cell, WBSEDCL
	Amlan Sarkar	DE (IT&C), IT Cell, WBSEDCL
Database Administration	Soumen Mondal	DE (IT&C), IT Cell, WBSEDCL
Application Manager (IT)	Subhadeep Das	DE (IT&C), IT Cell, WBSEDCL
	Saima Izhar	DE (IT&C), IT Cell, WBSEDCL
Application Manager (OT)	Pritam Das	DE (IT&C), Communication Cell, WBSEDCL
Network Infrastructure Manager	Mrigendra Singh	AE (IT&C), IT Cell, WBSEDCL
Office Support	Anusrita Samanta	Sr. O.E., IT Cell, WBSEDCL
	Arka Chakraborty	Sr. O.E., IT Cell, WBSEDCL

The Scope of work as stipulated in the CEA (Cyber Security in Power Sector) Guidelines, 2021, WBSEDCL that Information Security Division (ISD) must:

- i. have on-boarded Cyber Swachhta Kendra (CSK) of CERT-In.
- ii. have timely acted upon the advisories, guidelines and directives of NCIIPC, CSK, CERT-In and Sectoral CERTs.
- iii. have deployed an Intrusion Detection System (IDS) and Intrusion Prevention System (IPS) capable of identifying behavioral anomalies in both IT as well as OT Systems.
- iv. share reports on incident response and targeted malware samples with CERT-In.
- v. update the firmware/ software with the digitally signed OEM validated patches only.
- vi. enable only those ports and services that are required for normal operations. In case of any emergency the procedure as laid in Access Management be followed.
- vii. maintain firewall logs for the last 6 months duration. Firewall logs shall be analyzed and all critical and high severity comments shall be addressed for effective closure.
- viii. retain the document of FAT, SAT test results and report/ certificate of cyber tests carried out for compliance of Government Orders and Cyber Security Audit.
- ix. maintain all cyber logs and cyber forensic records of any incident for at least 90 days.

Some of the other functions to be performed by ISD are as follows: -

1. As per Article 1(g) of the CEA Guideline, 2021, Responsible Entity i.e., WBSEDCL shall be solely responsible to get Cyber Security Policy implemented through its Information Security Division (ISD).
2. As per Article 7(b) of the CEA Guideline, 2021, the Responsible Entity i.e., WBSEDCL shall ensure that the Information Security Division shall draw the list of all communicable equipment/systems nearing end life or are left without support from OEM. Thereafter, CISO shall identify equipment/ systems to be phased out from the list drawn, firm up their replacement plan and put up the replacement plan for approval before the Board of Directors.
3. As per Article 10(d) of the CEA Guideline, 2021, the Responsible Entity i.e., WBSEDCL shall mandatorily designate an Officer along with his/ her standby by name and designation and empower them to declare an occurrence of the incident(s) as "Cyber Crisis". The contact details of these Officers shall be updated in the C-CMP within 15 days of changes, if any, due to transfer or superannuation, etc.
4. As per Article 11(d) of the CEA Guideline, 2021, the CISO shall be accountable for ensuring enforcement of C-CMP by Information Security Division of the Responsible Entity, during a cyber-crisis, as and when declared by the designated Officer (refer Article 10(d)).

The ISD shall be responsible for the implementation and follow-up of the compliance of the CEA Guideline, 2021 and Information Technology (Information Security Practices and Procedures for Protected System) Rules, 2018 throughout WBSEDCL's sites having intensive IT-OT infrastructure.

The ISD shall look after the IT/ Cyber security activities of WBSEDCL as per the guidelines of IT Security Policies and Procedures of WBSEDCL.

The ISD shall co-ordinate with the IT Security Consultant and IT Security Auditor of WBSEDCL for the work related to IT/Cyber security.

The ISD shall also be responsible for the work related to compliance with the advisories/ guidelines from various State Government and Central Government Agencies entrusted for the work of IT-OT security.

The ISD may co-opt members from other functional departments/ locations/ organization, if required.


(A.K. Latua)
Director (HR)

Distribution :

1. Adviser(S&V), WBSEDCL.
 2. Legal Adviser, WBSEDCL.
 3. Advisor (Recruitment), WBSEDCL.
 4. Chief Engineer: Dist./Dist. Planning/RE/Dist. Projects-I/II/III/Commercial/Hydel/EMD/PTP/Regulation/CRM/P&C/DTD/PIDD/PSPD/PPSP/Turga/R&EM/Solar/HydelConstn./Communication/Corp.Monitoring, WBSEDCL
 5. Chief Engineer (IT), WBSEDCL- **with request for uploading this Circular in the Website of the Company.**
 6. Chief Engineer & Project Manager, PPSP HQ, WBSEDCL.
 7. General Manager:(HR&A): Corp./T&D and PM, WBSEDCL.
 8. General Manager(F&A): Corp./IA, WBSEDCL.
 9. Company Secretary, WBSEDCL.
 10. Project Manager, PPSP Site/RHP/TCFHP/TPSP/JHP, WBSEDCL.
 11. Addl. Chief Engineer, Safety/EMD/S&LP, WBSEDCL.
 12. Officer on Special Duty, WBSEDCL.
 13. Chief Vigilance Officer, WBSEDCL.
 14. Zonal Manager: Kolkata/Burdwan/Midnapur/ Berhampur/ Siliguri Zone, WBSEDCL
 15. Addl. Genl. Manager (HR&A): SSC/CLM/Corp./ES ER-I./Dist./Legal/Vigilance/ES ER-II/Recruitment & Manpower Planning/PTP/PSPD/Common Service Cell/HCM Core Team/HRDD/Project-II/Land Acquisition/ Board Cell, WBSEDCL.
 16. Project Manager: Siliguri/ Raiganj/ Berhampore/ Barast/ Burdwan/ Jalpaiguri/ Coochbehar/ Malda/ Balurghat/ Murshidabad-Nadia/ West Midnapur/ East Midnapur/ Bankura/ Baruipur/ Howrah-Hooghly/ Suri RE Project, WBSEDCL.
 17. Addl. Genl. Manager (F&A): Corp.-Finance/B&A/MIS-ESTB/Terminal Claims/ Hydel/Dist../RE/ P&C/ Internal Audit/Project-II/ IT, WBSEDCL.
 18. Advisor (Corporate Communication), WBSEDCL.
 19. Chief Medical Officer, WBSEDCL.
 20. Resident Director, Liaison Office, New Delhi, WBSEDCL.
 21. Chief Security Officer, WBSEDCL.
 22. Adviser (Land)/Chief Land Officer, Land Acquisition Cell, WBSEDCL
 23. Sr. Manager (F&A)/(HR&A), Indirect Taxes/ Budget/ Estb. Corp/ CMC/ EMD, WBSEDCL
 24. Regional Manager: North 24-Parganas/ South 24-Parganas/ Bidhannagar/ Howrah/ Hooghly/ Purba Bardhaman/ Paschim Bardhaman/ Birbhum/ Purba Medinipur/ Paschim Medinipur/ Bankura/ Purulia/ Nadia/ Murshidabad/ Malda/ Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/ Darjeeling/ Alipurduar/ Coochbehar Region, WBSEDCL.
 25. Divisional Manager: Behala/Baruipur/Garia/ Diamond Harbour/ Canning/ Bidhannagar-I/Bidhannagar-II/ Howrah-I/ Howrah-II/ Uluberia/ Barrackpore/ Naihati/ Barasat/ Basirhat/Habra/Bongoan/ Serampore/ Singur-Haripal/ Tarakeswar/ Arambag/ Chandannagar/ Mogra/ Kalna/Katwa/Memari/Burdwan North/Burdwan South/ Durgapur/ Asansol/ Suri/ Rampurhat/Bolpur/ Tamluk/ Contai/ Haldia /Ghatal/ Midnapur/ Kharagpur/ Bankura/ Bishnupur/ Purulia/ Raghunathpur/Kalyani/ Krishnagar/ Tehatta/Berhampur/Kandi/ Raghunathganj/ North Malda/ South Malda/Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/Domkal/Jiaganj/Alipurduar/ Coochbehar/ Darjeeling/Siliguri Town/ Siliguri Suburbon / Kurseong/Islampur/ Kalimpong/Mal/Mathabhanga/Belda/ Egra/ Jhargram/ Khatra/ Nakashipara/ Kakdwip/Bhangar/New Town/Balurghat/Ranaghat Division, WBSEDCL. - **for further circulation as may be required under their jurisdiction.**
 26. P.S. to Chairman and Managing Director/Chief Financial Officer/ Director (R&T)/ Director (HR)/ Director (Dist)/ Director (Projects)/Director (Generation)/ Executive Director(IT)/ Executive Director(Comml), WBSEDCL.
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